**Ladder Inspection Form**

|  |  |  |  |
| --- | --- | --- | --- |
| **INSPECTION CARRIED OUT BY** |  | Location |  |
| Name in Capitals |  |  | Description of item |  |
| Signature |  |  | Ladder ID Number |  |
| Position |  |  | Date of Inspection  |  |
| Item | Satisfactory | Defects | Action Required | Follow-up Action |
| Yes | No | Immediate | Follow-up | Carried out by | Date |
| Compliant with British standards |  |  |  |  |  |  |  |
| Any evidence of wear, distortion, decay corrosion, cracks, splits or corrosion |  |  |  |  |  |  |  |
| Are there any loose, bent or missing rungs |  |  |  |  |  |  |  |
| Ropes / chains on stepladders secure and of correct length? |  |  |  |  |  |  |  |
| Are there any splinters or sharp edges on stiles and treads? / cracks |  |  |  |  |  |  |  |
| Handrails in good condition and securely fixed? |  |  |  |  |  |  |  |
| Non slip feet fitted to stiles and in good condition? |  |  |  |  |  |  |  |
| **Storage** |  |  |  |  |  |  |  |
| Correct support |  |  |  |  |  |  |  |
| Protected to prevent damage |  |  |  |  |  |  |  |
| Secured to stop ANY unauthorised use |  |  |  |  |  |  |  |