**Ladder Inspection Form**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INSPECTION CARRIED OUT BY** | | | | |  | Location | |  | | |
| Name in Capitals |  | | | |  | Description of item | |  | | |
| Signature |  | | | |  | Ladder ID Number | |  | | |
| Position |  | | | |  | Date of Inspection | |  | | |
| Item | | Satisfactory | | Defects | | Action Required | | | Follow-up Action | |
| Yes | No | Immediate | Follow-up | | Carried out by | Date |
| Compliant with British standards | |  |  |  | |  |  | |  |  |
| Any evidence of wear, distortion, decay corrosion, cracks, splits or corrosion | |  |  |  | |  |  | |  |  |
| Are there any loose, bent or missing rungs | |  |  |  | |  |  | |  |  |
| Ropes / chains on stepladders secure and of correct length? | |  |  |  | |  |  | |  |  |
| Are there any splinters or sharp edges on stiles and treads? / cracks | |  |  |  | |  |  | |  |  |
| Handrails in good condition and securely fixed? | |  |  |  | |  |  | |  |  |
| Non slip feet fitted to stiles and in good condition? | |  |  |  | |  |  | |  |  |
| **Storage** | |  |  |  | |  |  | |  |  |
| Correct support | |  |  |  | |  |  | |  |  |
| Protected to prevent damage | |  |  |  | |  |  | |  |  |
| Secured to stop ANY unauthorised use | |  |  |  | |  |  | |  |  |